



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

## **MINUTES**

### **State Fire Safety Board Regular Meeting**

Cannabis Regulatory Agency, Sun Conference Room  
2407 N. Grand River, Lansing, MI 48906  
Thursday, December 1, 2022  
1:00 p.m.

#### **MEMBERS PRESENT:**

Steven Densmore, Representing Fire Departments in the Lower Peninsula  
Randall Halstead, Liquefied Petroleum or Flammable Compressed Gas Industry  
Kenneth Herbart, Chair, Representing Registered Architects  
Ruth Ann Knapp, Representing School Board Administrators/Members  
Andrew Marceau, Representing Fire Departments in the Lower Peninsula  
Tavis Millerov, Representing Fire Departments in the Lower Peninsula  
Richard Prestage, Representing the Nursing Home Industry  
Dylan Rogers, Representing Places of Public Assemblage  
Kevin Sehlmeier, State Fire Marshal, Ex-Officio Member  
Brian Talvensaari, Representing Fire Departments in the Upper Peninsula  
Robert Williams, Representing the Building Trades

#### **MEMBERS ABSENT:**

Julie Bulson, Representing Hospital Administrators  
Timothy Dockerty, Representing Owners of Adult Foster Care Facilities  
Jeramie Morris, Vice Chair, Representing the Chemical Manufacturing Industry  
Patrick Phelan, Representing the Professional Engineers  
David Williams, Representing the Licensed Electrical Contractors  
Ora Wolf, Representing the Flammable Liquids Industry

#### **OTHER BUREAU ATTENDEES:**

Hollie Metts, LARA/BFS, Executive Secretary  
Nicole Cavanagh, LARA/BFS, Fireworks Analyst  
Jordyn Hanses, LARA/BFS, Student Assistant

#### **OTHERS IN ATTENDANCE:**

None

#### **I. CALL TO ORDER AND DETERMINATION OF QUORUM:**

The State Fire Safety Board meeting was called to order at 1:06 p.m. Chairman Kenneth Herbart lead all attendees in reciting the Pledge of Allegiance. Roll call was taken by executive secretary, Hollie Metts. A quorum was determined present.

## II. REVIEW AND APPROVAL OF THE AGENDA:

**22-12-01**

A **MOTION** was made by **Board Member Robert Williams** and seconded by **Board Member Steven Densmore** to approve the meeting agenda for December 1, 2022, as presented. **MOTION CARRIED.**

## III. REVIEW AND APPROVAL OF MINUTES:

**22-12-02**

A **MOTION** was made by **Board Member Ruth Ann Knapp** and seconded by **Board Member Robert Williams** to approve the meeting minutes from October 20, 2022, as presented. **MOTION CARRIED.**

## IV. PUBLIC COMMENT:

None.

## V. STATE FIRE MARSHAL'S REPORT:

- a. **Fatal Fire Update:** Fire Marshal Sehlmeier gave an update on the 2022 fire fatalities. To date, there have been 115 fire related deaths in 96 fires. He shared that he is frustrated with these numbers and that MI Prevention continues to collect data that will help determine where to focus messaging and educational efforts. This sparked a good discussion with the board on current fatal fire trends.
- b. **Holiday Fire Safety Messages:** Fire Marshal Sehlmeier stressed the importance of the following and encouraged the board to get their families involved this holiday season.
  - i. **"Push the Button"** with family members to check for working smoke alarms and carbon monoxide detectors.
  - ii. **Develop and practice a fire escape plan** and consider any mobility issues that family members may have.
  - iii. **Participate in a Social Media Challenge** by posting a family safety message and tagging MI Prevention.
- c. **Fireworks Appeals Update:** Currently, three appeals that were reviewed by the board have moved on to the next step in the appeal process with the Michigan Office of Administrative Hearings and Rules.
- d. **Firefighting Foam Training Video:** Staff continue to record the training rosters for this mandatory training, which were due on July 1, 2022. To date, a total of 581 department rosters have been received.
- e. **NFIRS Non-Reporting Departments:** To date, 116 fire departments have not submit fire reports at all in 2022. This is a mandatory requirement that ultimately has an impact on fiscal year county funding for departments who do not report in the NFIRS system.

- f. **Wednesday Wrap Up:** The next bi-weekly Zoom meeting with the Fire Marshal is scheduled for December 14, 2022 at 4:00 pm.

**VI. LEGISLATIVE UPDATE:** Fire Marshal Sehlmeier provided the board with updates on the following:

a. **Passed:**

- [HB 5701](#) (Door Locking/Barricade Devices) – [Public Act 48 of 2022](#)

b. **Movement:**

- [SB 1169](#) (New Tanks) – Passed by Senate

c. **No change:**

- [HB 5561](#) (Radios)
- [HB 6319](#) (Fire Drills)
- [HB 6331](#) (School Construction and Lockdowns)
- [HB 6421](#) (Storage Tanks Software/Reporting)
- [HB 5333](#) (Fireworks bonds)
- [SB 5](#) (Fireworks)
- HB [4888](#), [4889](#), [4890](#), [4891](#), and [4892](#) (Fireworks package)
- [HB 6304](#) (automatic sprinklers)
- HB 6432 (disclosure of concealed weapons)

Board Member Robert Williams also advised the board of SB 1204, a bill introduced on October 13, 2022, to amend PA 407 of 2016, the Skilled Trades Regulation Act.

**VII. UNFINISHED BUSINESS:**

- a. **Fireworks Injuries Report:** Executive Secretary Hollie Metts shared on behalf of Board Member Julie Bulson in her absence that she continues to work with the Kent County EMS Coordinator to get a report of EMS transports for fireworks injuries state-wide. She suspects the injuries included in the EMS report will be minimal as most patients are not transported by EMS and/or that most injuries do not require professional care, however, a report will provide some data to have a conversation around. This item will remain under Old Business until the next meeting.

**VIII. NEW BUSINESS:**

- a. **Proposed 2023 Meeting Schedule:** A proposed meeting schedule was provided to the board in their meeting packets. The proposed 2023 meeting schedule would follow the 2022 meeting cadence and be held at the current location in March, September, and November. Alternate meeting locations were discussed for the meetings in January, June, and October. Board Member Robert Williams will reserve a room at Local 333 in Lansing for the January meeting. Board Member Tavis Millerov will reserve a room at the Meridian Township Fire Department in Okemos for the June meeting. Board Member Dylan Rogers will reserve a room at Robin Theatre in Lansing for the October meeting.

**22-12-03**

A **MOTION** was made by **Board Member Ruth Ann Knapp** and seconded by **Board Member Randy Halstead** to approve the 2023 meeting schedule and locations as discussed. **MOTION CARRIED.**

- b. Fireworks Appeals:** Chairman Herbart gave an overview of each of the following appeal files. There was some discussion among the board members before calling the appeals to order. The board's decision will be mailed to the appellants.
- i. Citation #22-00005:** Chairman Herbart called the fireworks appeal to order at 2:26 pm. The board was asked to either uphold the Fire Marshal's decision and deny the appeal, or to grant the appeal and overturn the Fire Marshal's decision.

Total Votes: Uphold/Deny 10, Grant/Overturn 0, Abstain 1, Absent 6. The board ruled to uphold the Fire Marshal's decision and deny the appeal. The appeal adjourned at 2:28 pm.
  - ii. Citation #22-00006:** Chairman Herbart called the fireworks appeal to order at 2:30 pm. The board was asked to either uphold the Fire Marshal's decision and deny the appeal, or to grant the appeal and overturn the Fire Marshal's decision.

Total Votes: Uphold/Deny 10, Grant/Overturn 0, Abstain 1, Absent 6. The board ruled to uphold the Fire Marshal's decision and deny the appeal. The appeal adjourned at 2:32 pm.
  - iii. Citation #22-00007:** Chairman Herbart called the fireworks appeal to order at 2:39 pm. The board was asked to either uphold the Fire Marshal's decision and deny the appeal, or to grant the appeal and overturn the Fire Marshal's decision.

Total Votes: Uphold/Deny 10, Grant/Overturn 0, Abstain 1, Absent 6. The board ruled to uphold the Fire Marshal's decision and deny the appeal. The appeal adjourned at 2:41 pm.
  - iv. Citation #22-00029:** Chairman Herbart called the fireworks appeal to order at 2:50 pm. The board was asked to either uphold the Fire Marshal's decision and deny the appeal, or to grant the appeal and overturn the Fire Marshal's decision.

Total Votes: Uphold/Deny 10, Grant/Overturn 0, Abstain 1, Absent 6. The board ruled to uphold the Fire Marshal's decision and deny the appeal. The appeal adjourned at 2:52 pm.
  - v. Citation #22-00032:** Chairman Herbart called the fireworks appeal to order at 3:00 pm. The board was asked to either uphold the Fire Marshal's decision and deny the appeal, or to grant the appeal and overturn the Fire Marshal's decision.

Total Votes: Uphold/Deny 10, Grant/Overtake 0, Abstain 1, Absent 6. The board ruled to uphold the Fire Marshal's decision and deny the appeal. The appeal adjourned at 3:02 pm.

**IX. STATE FIRE SAFETY BOARD COMMENT:**

None.

**X. ADJOURNMENT AND NEXT MEETING:**

**22-12-04**

A **MOTION** was made by **Board Member Dylan Rogers** and seconded by **Board Member Randy Halstead** to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 3:08 p.m.

**Next Meeting:**

Thursday, January 19, 2023 at 1:00 pm

Location: Local 333 – 5405 S. Martin Luther King Jr. Blvd., Lansing, MI 48911

Agenda Items Due: Thursday, January 5, 2023 by 5:00 pm

**APPROVED:** State Fire Safety Board Regular Meeting 10/19/23 (Motion #23-10-02)